

1. Personal Information

Title	Mr / Mrs / Ms / Miss / Other _____	Surname			
Given Name		Country of Birth			
Street Address		Suburb		Postcode	
Postal Address		Suburb		Postcode	
Home Phone		Mobile			
Email Address		Gender	Male / Female		
Date of Birth		Driver's License	Yes / No	Own Car	Yes/No

2. Next of Kin

Given Name/s		Surname			
Relationship to Applicant		Occupation			
Address		Suburb		Postcode	
Home Phone		Mobile			
Work Number		Email			

3. Course (please tick which course you would like to study)

	Certificate III in Children's services (CHC30402)		Junior Nanny (Non Accredited)
	Diploma of Children's Services (CHC50302)		Advanced Diploma of Children's Services (CHC60202)

Basis of Study

<input type="checkbox"/>	Full Time	Commencement Date	_____
<input type="checkbox"/>	External	Commencement Date	_____

4. Previous Education (please attach all appropriate documentation)

	Name of School Attended	From (Year)	To (Year)	Qualification Achieved	Date Issued
High School					
University / VET					
Professional Qualifications					

Are you currently attending secondary school? Yes No If yes, what year level _____

What is the highest school year level completed?

Did not go to school Year 8 or below Year 9 Year 10 Year 11 Year 12

When (year) did you complete that level? _____

5. Relevant Work Background

6. Referees

Name		Phone	
Name		Phone	
Name		Phone	

7. Reasons for Applying

8. Interests and Hobbies

9. Disabilities

Do you have any disabilities, impairments or long term medical conditions? Yes No

If yes, please specify:

10. Background

(for some students this information may be required by Dept. of Employment, Education & Training for statistical purposes).

Are you of Aboriginal or Torres Strait Islander origin? Yes No

Which Language do you mainly speak at home? English Other: _____

How well do you speak English? Very Well Well Not Well Not Very Well

11. Other Requirements

English Support Yes No

Special Needs Yes No

If yes, please specify _____

Literacy/Numeracy Yes No

If yes, please specify _____

Recognition of Prior Learning (RPL) Yes No

**If applying for RPL for a Credit Transfer/s, please ensure you include authorised copies of your academic transcripts with this application form.*

If you are a mature aged student and are applying for RPL for Life Skills, please enclose as much information as possible on your previous experiences including job description, references and any in-service training.

ENHANCE TRAINING will contact you to arrange a formal RPL interview.

12. Fees

Payment of Enrolment Fee/Student Services

ENHANCE TRAINING has a non-refundable enrolment/application fee of \$150. Please ensure this is included with the application.

Method of Payment for Course Fees (please indicate how you would like to pay the remaining course fees)

- Lump Sum
- Payment Plan
- Weekly Fortnightly

Where did you hear about ENHANCE TRAINING?

Advertisement Name of Publication _____

Previous Student/Friend Careers Market/Expo School Visit

Internet please specify how _____ Other _____

Declaration

- I declare that all information provided by myself is true and correct at the time of completion. The name listed on this application is the name that will appear on my certificate.
- I acknowledge that the \$150 Enrolment fee is non-refundable except in the event that ENHANCE TRAINING cancels a course in which I am enrolled. This fee is not included in the course fees and I agree to pay ENHANCE TRAINING \$250 as a course deposit upon confirmation of enrolment.
- I understand that it is my responsibility to inform ENHANCE TRAINING of any changes to my personal details and method of study.
- I am aware that the college may contact verbal referees to verify my character prior to acceptance of enrolment and that I may be required to attend an interview.
- I give permission for the college to supply relevant government departments with my information as needed.
- I understand that if I am under 18 years of age that the college is able to speak to my parent/guardian about my studies.
- I accept that ENHANCE TRAINING can alter course fees and course timetables without notice.
- I am aware that if I have selected a payment plan option that my certificate cannot be issued until ENHANCE TRAINING has received all owing fees.
- I understand that at the time of enrolment I am required to have Medical Form B completed by a doctor and apply and pay for a Police Check.

Student Signature _____ Date _____

Parent Signature _____ Date _____
(If student is under 18)

Application Checklist:

Have you included?

- Enrolment Fee \$150**
- Medical Form A & B** *Medical B is to be completed by a doctor & needs to be submitted with application*
- DFC Police Clearance** *(\$55 paid at time of enrolment)*
- Numeracy and Literacy**
- Education Certificates** *(if applicable)*

Please call to make an appointment for your enrolment